



TOWN OF GROVELAND
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MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

**COMMITTEE OR
CONVENING BODY:**

Board of Selectmen

MEETING PLACE:

Selectmen's Conference Room
Town Hall – 183 Main Street, Groveland, MA

**DATE & TIME OF
MEETING:**

Monday, May 6, 2013 @ 6:00 p.m.

AGENDA ITEMS:

Chairman calls meeting to order

Approve Minutes
Approve Weekly Warrants

Chairman - Review & sign Santec Engineering Contract

Approve Property Use Permits, if any

Chairman to sign Bagnall bill submittals, if any
Stantec Engineering- Professional Services Agreement
& Sherbourne Consolidated – Sewerage Pump Station

Review list of Bagnall kitchen equipment as vote as surplus
equipment for recommended destinations listed

Review Correspondence, if any – take action if needed

Review Pines Softball Field requests submitted and discuss,
vote may be taken

6:45 P.M. – Board of Fire Engineers – to discuss Fire Chief Job
Description and position posting to prepare for retirement of
Chief Clement and hiring of his successor

Adjournment

Signed:

Nancy Lewandowski

Date: May 3, 2013

All meeting notices must be time stamped and filed in the Town Clerk's Office and posted
48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).

MINUTES
BOARD OF SELECTMEN
MAY 6, 2013

Meeting called to order at 6:21 P.M.

Present Donald N. Greaney, Elizabeth A. Gorski and Chairman William H. Darke.

Minutes

Moved Greaney, seconded Gorski, and it was

VOTED: To approve the Minutes of April 8, 2013, as presented. 3-0

Moved Gorski, seconded Darke, and it was

VOTED: To approve the Minutes of April 22, 2013, as presented.
2-1 Greaney abstained due to having been absent.

Approve Warrants

Moved Greaney, seconded Darke, and it was

VOTED: To approve Payroll Warrant #13-44B.

DARKE, GREANEY – “AYE”; GORSKI – “ABSTAIN”

Moved Darke, seconded Greaney, and it was

VOTED: To approve Payroll Warrant #13-44.

DARKE, GREANEY – “AYE”; GORSKI – “ABSTAIN”

Moved Greaney, seconded Gorski, and it was

VOTED: To approve Deduction Warrant #13-42A and Bill Warrant #13-43.

Bagnall Elementary-Surplus Equipment

Selectmen reviewed the attached list of kitchen equipment from the Dr. Elmer S. Bagnall Elementary School. Moved Greaney, seconded Gorski, and it was

VOTED: To declare the kitchen equipment shown of the attached list as surplus Equipment and approve distributing it to the places recommended on said list.

Field Use Permits

Selectmen reviewed the Field Use Permit received from TruVision and discussed the need to re-look at their policy for private organizations using the town fields. Chairman Darke suggested that any request that is not a town organization should pay a fee and asked the Finance Director to check with area cities and towns to see how they set fees for field use. Darke suggested that team schedules be required to be filed with the town's permit application; that the town needs to set a field use fee and continue with the light fee set last year. The Board will review the information at their next meeting and inform TruVision of any changes.

Certificate received from Pentucket

Chairman Darke read aloud a letter of appreciation received from Pentucket Superintendent, Jeffrey J. Mulqueen, Ed. D., a copy of which is attached hereto and made a part of these Minutes.

6:45 P.M. - Fire Chief & Engineers

The Chief and Engineers were asked to attend the meeting to discuss assisting with the process for selecting a new Fire Chief when Chief Clement retires at the end of the month. Engineer Dower told the Board that he has checked and was told that the vote that was taken at town meeting became effective immediately and that Board of Fire Engineers no longer exists; that the Board of Fire Engineers, by law, are to be appointed in April and would have appointed the Chief, but due to the vote at town meeting, the Selectmen need to appoint Chief Clement as a strong Chief.

Moved Greaney, seconded Gorski, and it was

VOTED: To appoint John Clement as Fire Chief for the Town of Groveland, said appointment effective immediately through May 31, 2013.

Selectman Greaney asked Clement if he would be willing to help out during the transition period and Clement stated he would and that he would be willing to do the Clerk's job beyond May 31, 2013. John also agreed to assist the Board with the job posting and job description. It was suggested that the Selectmen would need to appoint an acting Chief as of June 1st. Engineer Cross suggested the Fire Engineers could assist in the hiring process and Engineer Dower again stated the Board of Fire Engineers no longer exists but the members thereof could act as an advisory committee. Chairman Darke stated he felt it would all make sense for the Chief and Engineers to help with the choice of the future Chief. Dower suggested the new Chief could do the clerical work and Chief Clement said he could suggest other ways to get the clerical work done. The parties agreed to meet again in two weeks.

Chairman William Darke

Chairman Darke addressed his Board members prior to calling for adjournment. This was Bill's last meeting as a Selectman for the town having decided not to run for re-election. Darke told Selectmen Gorski and Greaney that it has been a pleasure working with them, Gorski for 13 years and Greaney for 6 years. Darke also stated he appreciated the acknowledgement and appreciation that was done at the Annual Town Meeting. Darke suggested that maybe he will run again when the Board becomes five members. Selectman Gorski told Darke that as a team they accomplished a lot of good things for the town and Darke agreed that they had worked as a team and accomplished a lot of good. Darke closed saying he always felt if you want to do something, get something done, you'll find a way to accomplish that, and closed by wishing his fellow board members well.

Adjournment

There being no further business to come before the Board, moved Gorski, seconded Greaney, and it was

VOTED: To adjourn. 3-0

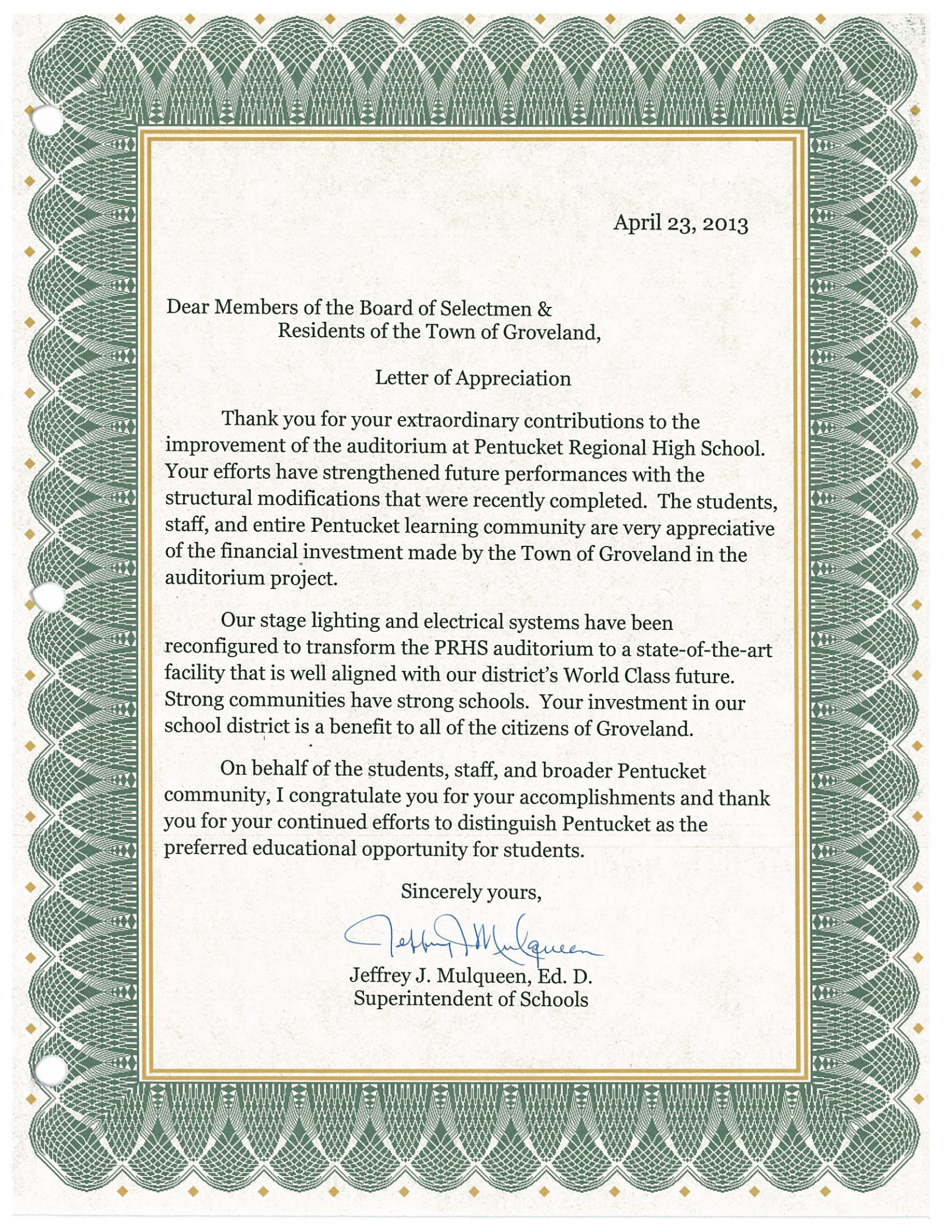
Adjourned at 7:15 P.M.

Respectfully submitted,



Nancy Lewandowski
Administrative Assistant

Approved by vote of Gorski/Greaney May 20, 2013



April 23, 2013

Dear Members of the Board of Selectmen &
Residents of the Town of Groveland,

Letter of Appreciation

Thank you for your extraordinary contributions to the improvement of the auditorium at Pentucket Regional High School. Your efforts have strengthened future performances with the structural modifications that were recently completed. The students, staff, and entire Pentucket learning community are very appreciative of the financial investment made by the Town of Groveland in the auditorium project.

Our stage lighting and electrical systems have been reconfigured to transform the PRHS auditorium to a state-of-the-art facility that is well aligned with our district's World Class future. Strong communities have strong schools. Your investment in our school district is a benefit to all of the citizens of Groveland.

On behalf of the students, staff, and broader Pentucket community, I congratulate you for your accomplishments and thank you for your continued efforts to distinguish Pentucket as the preferred educational opportunity for students.

Sincerely yours,



Jeffrey J. Mulqueen, Ed. D.
Superintendent of Schools